

Date of issue: Monday, 16 March 2020

MEETING	EXTRAORDINARY NEIGHBOURHOODS AND COMMUNITY SERVICES SCRUTINY PANEL (Councillors Plenty (Chair), Wright, Ajaib, Gahir, M Holledge, Hulme, Matloob, Minhas, S Parmar), <u>Non-Voting Co-opted Members</u> Manvinder Matharu (Residents Panel Board) Trevor Pollard (Residents Panel Board)
DATE AND TIME:	TUESDAY, 17TH MARCH, 2020 AT 6.30 PM
VENUE:	COUNCIL CHAMBER - OBSERVATORY HOUSE, 25 WINDSOR ROAD, SL1 2EL
DEMOCRATIC SERVICES OFFICER: (for all enquiries)	JANINE JENKINSON 01753 875018

SUPPLEMENTARY PAPERS

The following papers have been added to the agenda for the above meeting:-

* Item 5 was not available for publication with the rest of the agenda.

PART 1

<u>AGENDA ITEM</u>	<u>REPORT TITLE</u>	<u>PAGE</u>	<u>WARD</u>
5.	Highways and Parking in Slough	1 - 6	All

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Parking schemes schedule

Ward	Scheme	Scheme Details	Proposed Start Date of Project	Current status
Upton	Upton Road	Introduce a residents permit scheme	April 2018	Completed - January 2019
Langley St Marys	Elmhurst Road	Introduce a residents permit scheme	October 2018	Completed - March 2019
Wexham	Upton Lea Parade	Introduce limited waiting bays and parking restrictions under an experimental order to 7 locations around Upton Lea Parade	November 2018	Completed - March 2019
All	Bus lane and bus gate implementation	Introduce 3 bus gates and review signage and lining and follow legal process to make 8 existing bus lanes enforceable under an experimental order	January 2019	Completed - June 2019
All	Virtual permits	To introduce virtual permits to the Borough for on street and off street parking	February 2019	Completed - March 2019
All	Waiting Restrictions 17.18	List of requests for 50 restrictions around the Borough	February/ March 2019	Completed - July 2019
Chalvey	Turton Way	Review road layout to assist with housing project under experimental order	May 2019	Completed - June 2019
Central	Hatfield Road	Design and amend existing restrictions in Hatfield Road whilst car park is being refurbished	June 2019	Completed - July 2019

Parking schemes schedule

Ward	Scheme	Scheme Details	Proposed Start Date of Project	Current status
Chalvey	Resident Permit scheme – College Road, Martin Road, Windsor Road,	Residents permit scheme	June 2019	Completed July 2019 (implementation suspended due to expanding to other areas, see below on expansion)
Central	Finefield Walk/ Montem Lane	Montem Lane and Finefield Walk - review existing restrictions and propose new restrictions to assist with commuter/ school parking issues under an experimental order	July/ August 2019	Completed September 2019
Central	High Street Slough	Experimental order to change and improve restrictions in the High Street, High Street West and Church Street Slough	August 2019	Completed December 2019
Farnham	Salt Hill Way and White Close	Informal consultation for a residents permit scheme on Salt Hill Way and waiting restrictions on White Close	October 2019	Results from informal consultation have been analysed and meeting has taken place with ward Councillors. Scheme to be designed and formal legal process to start April 2020
All	Waiting Restrictions 18.19 + 19.20	List of requests for approximately 200 restrictions around the Borough	January 2020	Currently in design phase, planning to go out to consultation in May 2020
Wexham	Upton Lea Parade	Analyse representation relating to experimental scheme and make scheme permanent	February 2020	Legal documents being written to make permanent by May 2020

Parking schemes schedule

Ward	Scheme	Scheme Details	Proposed Start Date of Project	Current status
Chalvey	Turton Way	Analyse representation relating to experimental scheme and make scheme permanent	February 2020	Legal documents being written to make permanent by May 2020
Chalvey	Chalvey residents permit scheme	To review zone L1 and incorporate Ragstone Road and Chalvey Road East	February/March 2020	Design phase
All	Bus lane and bus gate implementation	Analyse representation relating to experimental scheme and make scheme permanent	March 2020	Representations to be analysed
Upton	Lascelles Road	Informal consultation for a shared use bay (residents permit/ limited waiting) on one side of Lascelles Road	March 2020	Drafting residents letter
Chalvey	Finefield Walk/ Montem Lane	Analyse representation relating to experimental scheme and make scheme permanent	April 2020	Make permanent June 20 if no objections received
Langley St Marys	Langley St Marys parking review	Parking restrictions to be considered for Talbot Ave and surrounding roads (8 locations in total)	TBC	Informal consultation took place in August 2018
Elliman	Stoke Poges Lane	Introduce restrictions similar to those on Oatlands Drive (alternate days)	TBC	
All	Borough wide	Review all SYL and potential one way systems in the Borough, action from task and finish group	TBC	

Parking schemes schedule

Ward	Scheme	Scheme Details	Proposed Start Date of Project	Current status
All	Pavement Parking Project	Policy amendments agreed. All requests via councillors.	TBC	
Langley Kedermister	Gosling Road	Ongoing issues, with parents parking blocking back entrance of school, and driveways, residents do not want a residents permit schemes, however double yellow lines proposed to back of school for road safety, this has been added to above waiting restrictions list that is currently being designed.	TBC	
All	Car Club Bays	Borough wide schemes in wards.	TBC	
All	S106	Look at any S106 contributions that will assist in funding borough wide schemes	Ongoing	
All	School exclusion zone	Investigate options	TBC	
Central	Review parking restriction in High Street East	Standardise restriction to maximise kerb space	TBC	
	NEW Residents permit schemes	Norway Drive, St Johns Road, Wylands Road, Uxbridge Road	TBC	

Parking schemes schedule

Background

Since 2015 the parking service lost a highly experience Parking Engineer which caused a back log in delivering schemes for a number of years. Recruitment for this post has been very difficult due to this being a niche market and the industry's lack of experienced engineers. In 2017 we were able to recruit to this post however; the officer went on long term sick which further delayed the progress on clearing the backlog. Unfortunately this issue was not resolved until April 2018 so we were unable to recruit to this post during this time period.

In 2017 an appeals officer was allocated and trained part time to deal with all correspondence being received relating to these area, the volume that is received is significantly high. In May 2018 we were able to take on an agency member of staff to assist in clearing the backlog, unfortunately the skills set did not meet the requirement for this role.

During this time although we had some engineering support the appeals officer expressed an interest in career progression and was interested in applying for this role and training began for the next 6 months. The candidate was successful and appointed to this role December 2018. Since April 2018 the above schemes have been delivered by this Engineer. Furthermore, we have not been able to allocate any further admin support which has meant the engineer is having to cover this aspect of the service. This service receives approximately 30-50 emails per day which is very demanding and unachievable for one Engineer to respond within a timely manner.

On a positive note the 2019 Star Chamber bid has confirm an additional Engineer post and we will be going out to advert in April/May 2020.

Moving forward, Sanjay Dhuna & Kam Hothi will be meeting with Councillors Swindlehurst and Anderson in two weeks to discuss future works and to look at Borough wide parking solutions which will direct the team going forward, this may include a streamline CIF process.

Parking schemes schedule

For information, the table below shows the split of the Highways and transport functions and the Service leads responsible for these areas.

Sanjay Dhuna

Savio Decruz

Responsible Officer	Email	Division	Responsible Officer	Email	Division
Kam Hothi	Parking@slough.gov.uk	Parking – Enforcement , PCNs & car parks	Savio Decruz	TfS@slough.gov.uk	Real Time Passenger Information (RTPI), bus Shelters, concessionary fares, Bus Stops
	Parking@slough.gov.uk	Parking Development – New requests, traffic orders Disabled bays, Access bar markings	Misha Byrne	TfS@slough.gov.uk	Road safety – travel planning, access fund, cycling schemes and training, school crossing patroller.
	Highways@slough.gov.uk	Highways Complaints overgrown hedges, potholes, annual resurfacing, drop crossing, drainage issues, winter maintenance, Flooding, emergency out of hours call outs. Highways CIF projects.	Sing Wai Yu	TfS@slough.gov.uk	Street lighting Structures - bridges Highways Policy Major Projects Lead
	Streetworks@slough.gov.uk	Managing all roadworks, road closures, temporary traffic lights	Imran Agha	Highways.development@slough.gov.uk/ TfS@slough.gov.uk	Highways development & Public Right of Ways
			Chris Green	TfS@slough.gov.uk	Major Projects – LEP schemes
			Chris Weedon	TfS@slough.gov.uk	Traffic Signals – upgrades, faults
			Eddie Hewitt	TfS@slough.gov.uk	Transport Policy
			Jason Newman		Environmental Quality – noise, air pollution, Electric vehicle infrastructure. Community Transport.